

# Creating a custom employee handbook for your business

With ADP's Employee Handbook Wizard, you can easily create and maintain an employee handbook that outlines state and federal employment laws as well as your own custom policies. You're also alerted to changes in regulations that would require you to update existing policies. Here's what our clients are saying about the Employee Handbook Wizard:

I had been working on an employee handbook for our company for close to a year. It was very labor intensive. Then we found that ADP® has an Employee Handbook as part of their RUN Powered by ADP® platform and in **one day we were able to create what I was working on for months.**

**Linda Leonard**, vice president of finance, DDP Yoga

I used ADP to upgrade my employee handbook. The template in **Employee Handbook Wizard alerted me to things we didn't know we had to include**, like policies on petty cash and how to handle online passwords.

**Bill McCleskey**, founder and CEO, MiTech Partners

We didn't have time to put together a handbook on our own, but they **helped us make one, which helps keep our employees accountable.** Having ADP makes us look a lot more professional and organized.

**Chris Curry and Elie Tilghman**, owners, Adapt Kitchen and Juice Bar

Our employee handbook was extremely easy to create. Being in California, it's very difficult to stay current with the constantly changing regulations. **ADP does a great job of making sure our handbook is always updated.**

**Jason Rattray and Will Jones**, founders, Relaxx Dry Cleaning

The employee handbook was extremely easy to make with the options and templates that ADP provides you — we chose the option that fit us best, which includes policies that are consistent with federal and California laws.

**Rachel Wallach and Carin Ferdowsian**, owners, Oaks Veterinary Urgent Care



Real clients.  
Real challenges.  
Real solutions.

Are you ready to discover how your business can benefit with ADP to help achieve what you are working for?

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